

AREA HANDOVER TERM

Exhibitor:
Stand Number:
Stand constructor:
Person in charge:

[illegible]

LEASED AREA NUMBER:

■ Buracos e piso quebrado

☒ Riscos

PERSON IN CHARGE: _____

☐ Manchas, cola, tinta, óleo, etc

It is the exhibitor's responsibility to dismantle their stand and remove their displayed products and equipment within the stipulated time frames and conditions.

After all objects have been removed and the designated area cleaned the exhibitor and/or stand constructor must request a preview inspection of the trade show's operational department.

The return of the area must be carried out by the same person in charge of receiving the area during assembly period. Such person must inspect it and sign this document, accompanied by the pavilion supervisor.

IMPORTANT!

- The FINAL INSPECTION of the area, to assess any potential damage, will take place after the general cleaning of the pavilion.
- The final assessment of damages is only possible after this step. This procedure is necessary because many defects can only be seen after the final cleaning of the area.
- It is up to the exhibitor and/or stand constructor to await the final decision, should they wish to contest any damage that has been reported.
- Each exhibitor/stand constructor will be responsible for the maintenance and upkeep of their stand area, from the signing of the acceptance form until the signing of the return form.
- All damage identified during the assembly, execution, and dismantling periods will be the sole responsibility of the exhibitor, even if the damage was caused by third parties.
- The pavilion's operational team will issue a report describing all damage that occurred during the trade show.
- Exhibitors will be held responsible for any damages they cause, in accordance with the Return Form, and charges will be applied after the event is dismantled, according to prices set by São Paulo Expo for the organizer, plus an additional 20% of the total value as an administration fee.

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Riscos

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